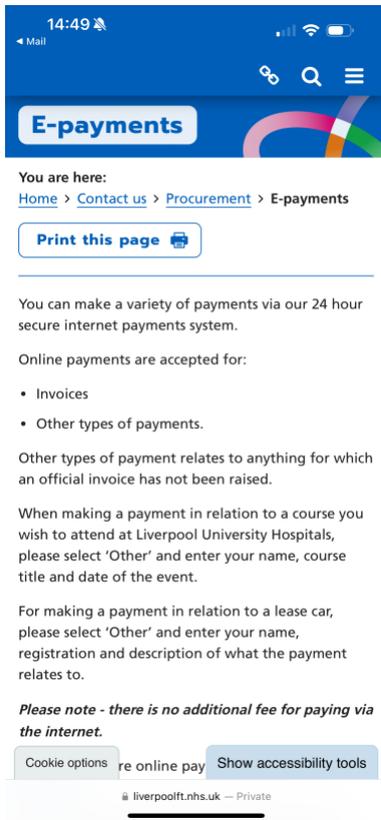
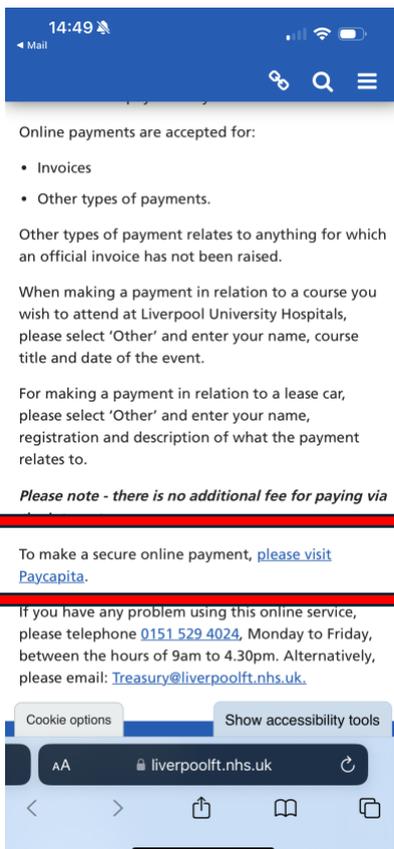


Ticket buying guide

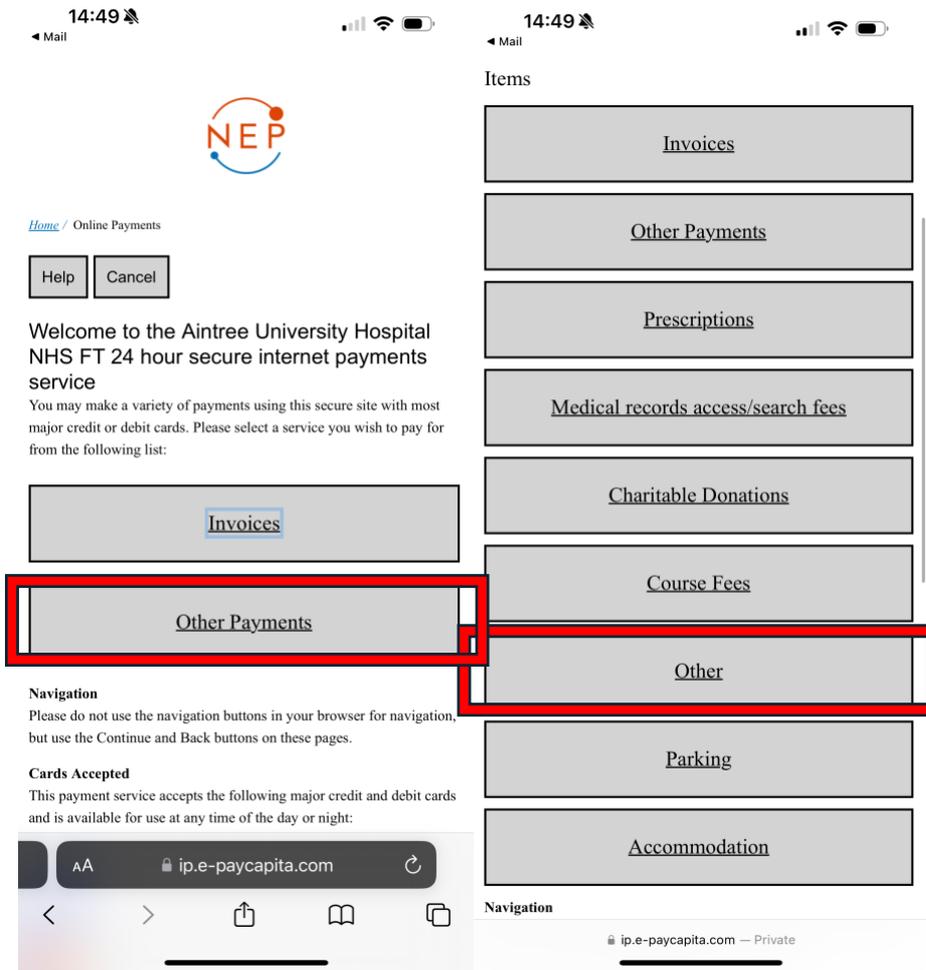
1. Access the sales site at the following link <https://www.liverpoolft.nhs.uk/contact-us/procurement/e-payments>



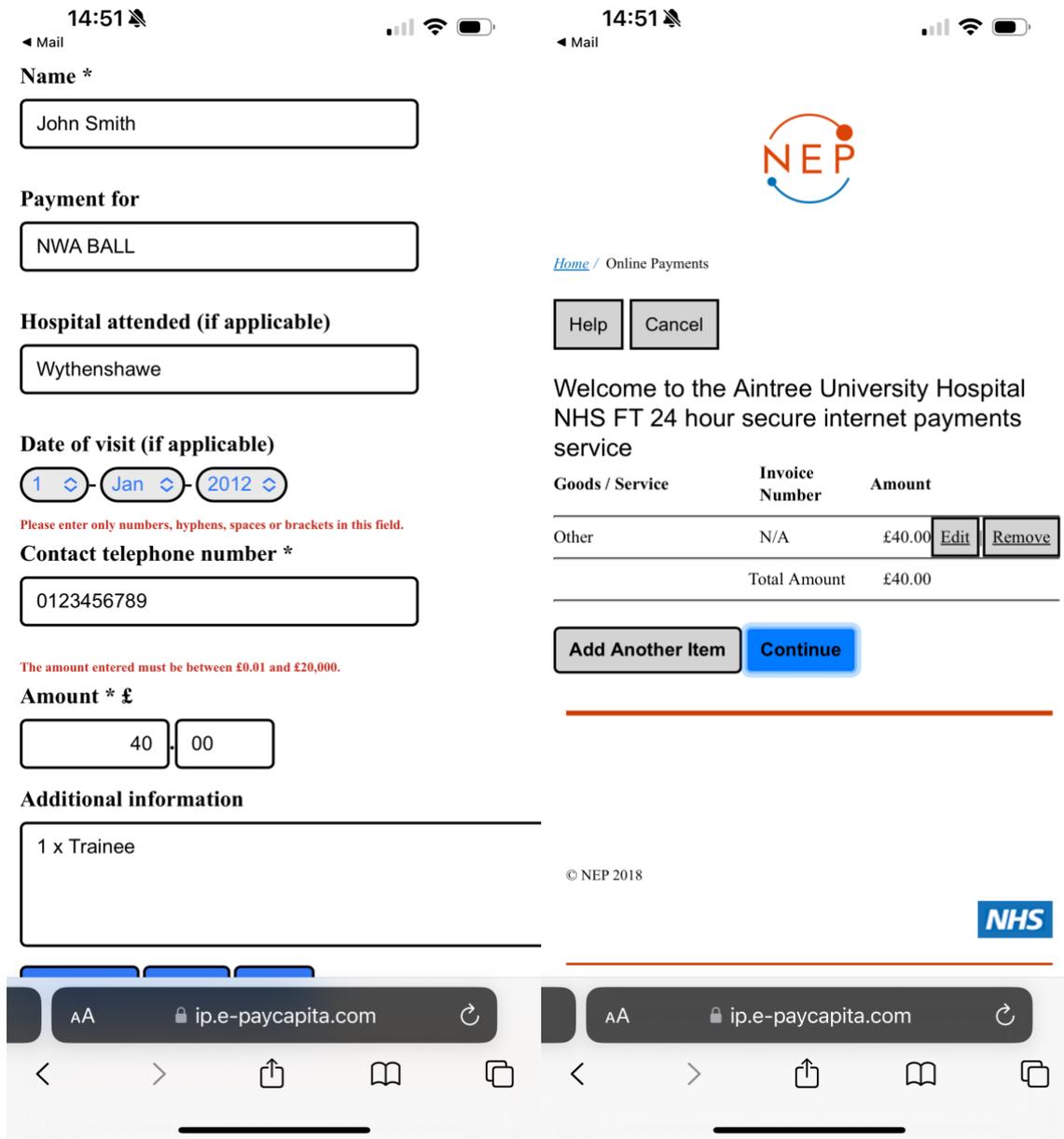
2. Scroll down to the link **“To make a secure payment, please visit Paycapita.”**



3. Once on the payment site click **“Other payments”** then **“Other”**



4. Complete your details including **hospital site, type and number of tickets inc. names of additional tickets**. Payment should be for **“NWA BALL”** Proceed to payment.



5. Finally, please **email your receipt to nwanaestheticball@gmail.com** to confirm your place ***important***

A note on refunds. As this is a generic sales link the finance team have advised that refunds will not be able to be processed by them so tickets should either be **sold on** to another guest or acquired through your bank/credit card.